



## CONFIDENTIAL REFERRAL

### Request for Assistance from the Community Storehouse

#### Community Storehouse Client Services:

Open Monday - Thursday from 9:30 a.m. to 4:00 p.m.

Located at 4640 Keller Hicks Road, Fort Worth, Texas 76244

Phone: 817-431-3340

Fax: (817) 482-1693

#### The following documentation is required when requesting assistance:

- Current driver's license or picture identification.
- Social security cards for all members in the household.
- Utility bills (water, gas, and electric).
- Copy of rental/lease agreement or mortgage agreement.
- All recent pay stubs for the household for the last 30 days.
- Verification of income (letters for: food stamps, unemployment, retirement, social security, child support, workman's comp., disability, etc.).
- Current copy of IRS 1040 tax statement.
- Bank statements for the last 30 days (if available)

Date of Referral: \_\_\_\_\_ Referral Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Reason for Referral: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Referral Agency: \_\_\_\_\_

Referred By: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Is the referral a Registered Member of agency? \_\_\_Yes \_\_\_No

Has assistance been provided by the agency? \_\_\_Yes \_\_\_No

If yes, what has been provided? \_\_\_\_\_

**Fax referral form to (817) 482-1693**

08/11

[www.communitystorehouse.org](http://www.communitystorehouse.org)